

**WAVERLY UTILITIES BOARD OF TRUSTEES MEETING**

Regular Meeting

Tuesday, December 13, 2016 – 1:00 P.M.

1002 Adams Parkway

**(1) Roll Call -**

**Present:**

Trustees – Suhr, Koenig, Seggerman and Neuendorf. WLP Presenters –Darrel Wenzel, CEO; Vicki Hall, Director, Finance; Angie Schroeder, Board Secretary; Jen Bloker, Director, Marketing & Public Information; Curt Atkins, Director, Customer Services; Jeff Magsamen, Director, Telecom and Mike Litterer, COO. **Absent:** Vyverberg.

**(2) Agenda Management –**

A motion (Neuendorf, Seggerman) to approve the agenda was made and passed with a unanimous vote.

**(3) Public Forum –**

No one came forward.

**(4) Minutes of November 8, 2016, Waverly Utilities Regular Meeting -**

A motion (Seggerman, Koenig) approving the minutes of the November 8, 2016, Waverly Utilities regular Board Meeting was made and passed with a unanimous vote.

**(5) Action Items –**

**A. Ratify Trade Accounts -**

- i.** A motion (Neuendorf, Koenig) to ratify the trade accounts without Ael Suhr Enterprises was made and passed with a unanimous vote.
- ii.** A motion (Koenig, Neuendorf) to ratify the trade accounts for Ael Suhr Enterprises was made and passed with a unanimous vote. Ael Suhr abstained.

**(6) Board Calendar**

Calendar for upcoming meetings was shared.

**Waverly Municipal Electric Utility**

**(7) Action Items –**

**A. Review Financials -**

Financials were presented and discussed. A motion (Koenig, Neuendorf) to accept the financials was made and passed with a unanimous vote.

**B. Resolution 56-16 – Reimbursement Resolution –**

A motion (Seggerman, Neuendorf) to approve Resolution 56-16 – Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Seggerman, Neuendorf, Koenig and Suhr.

**C. Internal Control – Accounts Receivable -**

A motion (Neuendorf, Koenig) to accept the Internal Control – Accounts Receivable – document was made and passed with a unanimous vote.

**D. Resolution 57-16 – Representative and Alternate Representative to Municipal Energy Agency of Nebraska Board of Directors and Management Committee –**

A motion (Koenig, Seggerman) to approve Resolution 57-16 – Representative and Alternate Representative to Municipal Energy Agency of Nebraska Board of Directors and Management Committee- was made and passed unanimously with a roll call vote as follows: Koenig, Seggerman, Neuendorf and Suhr.

**(8) Information Items**

**A. Monthly Reports -**

Reports pertaining to the electric utility were presented from Finance, Key Accounts, Customer Programs, Customer Communication and Education, Generation and Substations, Distribution

**Waverly Communications Utility**

**(9) Closed Session -**

A motion (Seggerman, Koenig) to move into closed session per Iowa Code 22.7 – Confidential Competitive Information – was made and passed unanimously with a roll call vote as follows: Seggerman, Koenig, Neuendorf and Suhr.

**A. Review Financials –**

Financials were presented and discussed.

**B. Communications Utility Tasks Update -**

Staff presented a document showing progress made on specific tasks for the communications utility.

**C. Discussion of Resolution 58-16 – Seasonal Customer Policy -**

**D. Monthly Reports -**

Reports pertaining to the communications utility were presented from Finance, Key Accounts, Customer Programs, Customer Communication and Education, Generation and Substations, Distribution

**(10) Open Session -**

A motion (Neuendorf, Koenig) to move into open session was made and passed unanimously with a roll call vote as follows: Neuendorf, Koenig, Seggerman and Suhr.

**A. Approve Waverly Communications Utility Financials -**

A motion (Seggerman, Neuendorf) to approve the Waverly Communications Utility Financials was made and passed with a unanimous vote.

**B. Approve Resolution 58-16 – Seasonal Customer Policy -**

A motion (Koenig, Neuendorf) to approve Resolution 58-16 – Seasonal Customer Policy – was made and passed unanimously with a roll call vote as follows: Koenig, Neuendorf, Seggerman and Suhr.

**(11) Other Business –**

None.

**(12) Adjournment**

Meeting was adjourned by Chairman Suhr.



Chair

Dated December 13, 2016



Secretary

Dated December 13, 2016